



Auburn Public Library District

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Meeting Minutes Auburn Public Library District Board Meeting March 17th, 2026 7 PM

Call to order: A regular meeting of the Auburn Public Library District Board of Trustees was held in Auburn, IL, 62615, on March 17th, 2026. The meeting convened at 7:12 pm. President Lacy Strader presiding, and Ashley Jarrett, secretary.

Roll call to establish quorum:

Board Attendees:

1. Lacy Strader: present
2. Monica Garrett: present
3. Ashley Jarrett: present
4. Dan Dixon: present

Staff:

Amanda Kendall, Library Director: absent
Nicole Szymiski, Librarian: present
Alexis Sanders, Aide: present

Visitors:

None

- I. Approval of minutes:
 - a. Minutes of February 2026 meeting and Building and Maintenance committee meeting reviewed.
 - b. *Motion:* Moved by Lacy Strader that the February 2026 meeting and building and maintenance committee meeting minutes be approved.
Motion carried.

II. Consent Agenda

- a. Circulation down in February (compared to January)
 - i. Shorter month
 - ii. Internet was down
 - iii. Closures for holidays and inservice days
- b. 17 new patrons (January and February combined)
- c. Total circulation up 7% from last year
- d. *Motion:* Moved by Lacy Strader that the Consent Agenda be approved.
Motion carried.

III. New Business

- a. Introducing Alexis Sanders
 - i. First grade teacher at Auburn Elementary School
 - ii. Katie is done but is still volunteering on Fridays
- b. Statements of Economic Interest are due
- c. HB 5236, also known as the Digital Library Protection Act
 - i. Witness slips can be filled out online
- d. National Library Week April 19-25
 - i. Find Your Joy
 - ii. Mychal Threats will serve as honorary chair
 - iii. Theme days

IV. Unifinished Business

- a. Building & Maintenance committee meeting
 - i. Painting library
 1. Possibly in August after summer reading
 2. Waiting on paint quotes
 3. While closed for painting will rearrange shelves
 4. Carpet cleaning
 - ii. Open house potentially in September during National Library Card Signup month
 - iii. Refreshing outdoor space
 1. Painting doors in and out
 2. Curb appeal
- b. Annual certification submitted

V. Treasurer's Report

- a. Given

VI. Directors Report

- a. Facility
 - i. Electrician and lights update
 - ii. Closed 4/3 for Good Friday and 4/4 for Easter Saturday
 - iii. Closed for Thanksgiving, Christmas, New Year and MLK Jr Day
- b. Staff
 - i. Amanda and Nicole submitted program proposals for ILAAC 26

1. Amanda submitted proposal on branding on a budget
2. Nicole submitted proposal on programing on a budget
- ii. Amanda was accepted into Directors University Advanced
 1. April 27-30 in Grafton, IL
 2. The cost is \$200
 - a. Covers materials, lodging and meals
 3. The original DU was indispensable training for the director position
 4. Topics include
 - a. Board Meetings
 - b. Communication
 - c. Human Resources
 - d. Library Finances
 - e. Capital Improvement Plans
 - f. Leadership/Building Relationships
 - g. Current Trends
- c. Programming
 - i. Family Reading Night at AMS
 1. Handed out fliers
 - ii. Marketing push
 1. Seeing results
 2. Upcoming marketing
 - iii. March Madness voting
- d. Fundraising
 - i. City wide garage sale and library book sale dates
 1. April 23, 24 and 25
 2. Overlaps with National Library Week (Thursday and Friday)
- e. Other
- f. *Motion:* Moved by Lacy Strader to accept the director's report.
- g. **Motion carried.**

VII. Committee Report

- a. Budget/Finance Committee- Amanda, Nicole, Lacy, Ashley, Dan
- b. Policy Committee-Amanda, Nicole, Lacy, Dan, Monica
- c. Building Maintenance Committee- Amanda, Nicole, Lacy, Monica
- d. District Expansion Committee- Amanda, Nicole, Lacy, Ashley
- e. Ad Hoc Committee

VIII. Public Comment

IX. Announcements

1. Next meeting is April 21st, 2026

X. Adjournment: Lacy Strader made a motion to adjourn the meeting at 9:17 pm.
Motion carried.