



# Auburn Public Library District

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## Meeting Minutes Auburn Public Library District Board Meeting April 15th, 2025 7 PM

**Call to order:** A regular meeting of the Auburn Public Library District Board of Trustees was held in Auburn, IL, 62615, on April 15th, 2025. The meeting convened at 7:14 pm. President Lacy Strader presiding, and Ashley Jarrett, secretary.

### Roll call to establish quorum:

#### Board Attendees:

1. Lacy Strader: present
2. Monica Garrett: present
3. Ashley Jarrett: present
4. Jeffrey Stutsman: absent
5. Deb Burke: present
6. Dan Dixon: present
7. Katie Horath: present

#### Staff:

Amanda Kendall, Library Director: present  
Nicole Szymiski, Librarian: present  
Kaydence Lehman, Aide: absent

#### Visitors:

### I. Approval of minutes:

*Motion:* Moved by Lacy Strader to accept the minutes of the March 2025 meeting

**Motion carried.**

*Motion:* Moved by Lacy Strader to accept the Policy Committee Meeting Minutes  
**Motion carried.**

## **II. Consent Agenda**

- a. Cloud circulation up
- b. Youth services and A/V both up from last month

*Motion:* Moved by Lacy Strader that the Consent Agenda be approved.  
**Motion carried.**

## **III. New Business**

1. Discussion of proposed changes to circulation policy
  - a. DVD's and Games will have a two week lending period to align with other materials
  - b. Fine Free- patron still responsible for replacement if damaged or lost but will not incur late fines
    - i. This will not result in a loss of revenue as fines barely amount to anything in the budget
    - ii. Fines stand in the way of people accessing library services so fine free will eliminate that barrier
  - c. Eliminated processing fees for books that need to be replaced
2. IMLS executive order
  - a. How this impacts us
    - i. Many state grants are IMLS funded; the grant for our library to update the J-nonfiction section was IMLS funded
    - ii. We don't currently have an IMLS grant in our budget
    - iii. IHLS may cut down on delivery and possibly raise dues
3. Legislative Meet-Up re: IMLS funding
  - a. Amanda and Nicole attended and listened to other directors share stories about how IMLS funding affects their library and Amanda also spoke
    - i. Amanda and Nicole were invited to a town hall meeting with Congresswoman Nikki Budzinski in Chatham on 4/16 to share how funding cuts would affect our small library
    - ii. The Chatham director also spoke with Amanda about referendum to expand the library district; this initiative would be undertaken by board members and not library employees.
4. Proposed Reading Tracker for Summer Reading
  - a. App from [readerzone.org](http://readerzone.org) to easily track reading and so kids can see their progress
    - i. Can track books, pages or minutes
    - ii. Provides lots of statistics; can make age groups to see specific data
    - iii. Cost is \$100 for 100 kids; asking for \$200 to be sure there's enough money if more kids sign up for summer reading

*iv. Motion:* Moved by Dan Dixon to designate up to \$200 of Landers money for reader zone app for summer reading

- i.* Lacy- Yes
- ii.* Monica-Yes
- iii.* Dan-Yes
- iv.* Katie-Yes
- v.* Deb-Yes
- vi.* Ashley- Yes

**v. Motion carried.**

- b. Will still have paper for families that want it
- 5. Proposed storage shed for holiday decor/organization
  - a. Looking into size, cost and if we need a permit from city
  - b. Camera to see shed?
  - c. Would be on side of building closest to city building
- 6. Budget Committee Scheduling
  - a. 5/3 at 10 am
  - b. Members: Lacy, Dan, Ashley, Amanda, Nicole

**IV. Unfinished Business**

- 1. Barcoding project complete
- 2. Required trainings and Statement of Economic interest
  - a. Statement of economic interest due by May 1st or member will incur fines
- 3. Art Installation with United Way
  - a. Frames of Equity: Healing through Art
  - b. Some attendance at event with artist but it was a busy and rainy Saturday
  - c. Lots of people looked
- 4. Mascots Update
  - a. Duckleberry Finn and Fiona Foxwood
  - b. On website
  - c. Will be used for programming and advertising

**V. Treasurer's Report**

- 1. Financial Reports
  - a. None

**VI. Director's Report**

- 1. Facility
  - a. Natural gas (lighting) incident
    - i. Gas smell by dumpster, fire department was called but the smell was gone by the time the gas company came. Everything was checked and decided it wasn't the library

- b. Roof damage
    - i. Not our fault; a portion not secured properly so the company who installed the roof is coming to fix it
- 2. Staff
- 3. Programming
  - a. Summer reading 2025 being planned!
  - b. Butterflies are out; will let public know when they'll be released
- 4. Fundraising
  - a. Spring book sale/garage sale! April 24, 25 and 26, 2025!
- 5. Long Range Plan Progress Report
- 6. Other

*Motion:* Moved by Lacy Strader to approve the Director's Report.

**Motion carried.**

#### **VII. Committee Report**

- 1. Budget/Finance Committee- Amanda, Nicole, Lacy, Ashley, Dan
- 2. Policy Committee- Amanda, Nicole, Lacy, Katie, Dan, Monica
- 3. Building Maintenance Committee- Amanda, Nicole, Lacy, Deb, Monica
- 4. District Expansion Committee- Amanda, Nicole, Lacy, Deb, Ashley
- 5. Ad Hoc Committee

#### **VIII. Public Comment**

#### **IX. Announcements**

- 1. Next meeting is May 20th, 2025

**X. Adjournment:** Lacy Strader made a motion to adjourn the meeting at 9:13 pm.

**Motion carried.**