



Auburn Public Library District

-  338 W Jefferson Street
Auburn, Illinois 62615
-  (217) 438-6211 (phone)
(217) 428-9317 (fax)
-  auburnpubliclibraryil.org

Meeting Minutes Auburn Public Library District Board Meeting September 23rd, 2025 7 PM

Call to order: A regular meeting of the Auburn Public Library District Board of Trustees was held in Auburn, IL, 62615, on September 23rd, 2025. The meeting convened at 7:06 pm. President Lacy Strader presiding, and Ashley Jarrett, secretary.

Roll call to establish quorum:

Board Attendees:

1. Lacy Strader: present
2. Monica Garrett: present
3. Ashley Jarrett: present
4. Dan Dixon: present

Staff:

Amanda Kendall, Library Director: present
Nicole Szymiski, Librarian: present
Katie Horath, Aide: present

Visitors:

None

- I. Approval of minutes:
 - a. *Motion:* Moved by Lacy Strader to accept the minutes of the August 2025 meeting
Motion carried.
- II. Consent Agenda
 - a. Circulation down from August but this is expected with the start of school.
 - b. Cloud usage is up 59% from last year
 - c. Seven new Facebook followers
 - d. Post cards are still bringing people in

- e. 7 new patrons!
- f. Webpage views down from August
- g. *Motion:* Moved by Lacy Strader that the Consent Agenda be approved.
Motion carried.

III. New Business

- a. Levy Ordinance 2025-02
 - i. Public discussion
 - ii. Adoption
 - iii. *Motion:* Moved by Dan Dixon to adopt Levy Ordinance 2025-02
 - 1. Lacy Strader: yea
 - 2. Monica Garrett: yea
 - 3. Ashley Jarrett: yea
 - 4. Dan Dixon: yea
 - 5. Motion carried**
- b. ILAAC 25 upcoming
 - i. October 14-16th in Rosemont
 - ii. Trustee day is 10/16

IV. Unifnished Business

- a. Outreach initiate
 - i. Postcards are still doing well
- b. HVAC Issues and Replacement
 - i. Ongoing saga; it is still broken and it is very hot in the library
 - ii. ACE has ordered a new motor to handle the voltage we have going into the library
 - iii. Amanda has been working with ACE and ameren to ensure a resolution
- c. IPLAR complete!

V. Treasurer's Report

- a. Amanda presented spending form

VI. Directors Report

- a. Facility
 - i. Closed for heat September 15-18
 - 1. Amanda and Nicole still came in to do administrative tasks
 - ii. Staff closure day was very productive!
 - 1. Added shelving for large print
 - 2. Started dynamic shelving
 - iii. First pallet of books has been shipped out with Better World Books
 - iv. Closed October 3rd for homecoming
 - v. Closed October 13th for Indigenous People's Day
 - vi. Applying for grants
 - 1. Live and Learn construction grant for kid/teen area
 - 2. Possibly ADA grant

- b. Staff
 - i. Update on staff goals
- c. Programming
 - i. IHLS Library Crawl in October; we have stickers for passports
- d. Fundraising
 - i. City wide garage sale and library book sale
 - 1. September 25, 26 and 27
 - ii. Upcoming: Giving Tuesday
 - 1. Changing things up a bit, instead of books on the amazon wish list it will have things for the kids and teens area and kit items
- e. Other
 - i. Donate tab on library website
- f. *Motion*: Moved by Lacy Strader to accept the director's report.
- g. Motion carried.**

VII. Committee Report

- a. Budget/Finance Committee- Amanda, Nicole, Lacy, Ashley, Dan
- b. Policy Committee-Amanda, Nicole, Lacy, Dan, Monica
- c. Building Maintenance Committee- Amanda, Nicole, Lacy, Monica
- d. District Expansion Committee- Amanda, Nicole, Lacy, Ashley
- e. Ad Hoc Committee

VIII. Public Comment

IX. Announcements

- 1. Next meeting is October 21st, 2025

- X. Adjournment:** Lacy Strader made a motion to adjourn the meeting at 8:26
Motion carried.