



Auburn Public Library District



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auburnpubliclibraryil.org

Meeting Minutes Auburn Public Library District Board Meeting July 21st, 2026 7 PM

Call to order: A regular meeting of the Auburn Public Library District Board of Trustees was held in Auburn, IL, 62615, on July 21st, 2026. The meeting convened at 7:20 pm. President Lacy Strader presiding, and Ashley Jarrett, secretary.

Roll call to establish quorum:

Board Attendees:

1. Lacy Strader: present
2. Monica Garrett: present
3. Ashley Jarrett: present
4. Dan Dixon: absent
5. Shelley Husemann: present

Staff:

Amanda Kendall, Library Director: present
Nicole Szymiski, Librarian: absent
Hannah Gentry, Aide: absent

Visitors:

Jen Deluhery

I. New Business

- a. Vote to admit new trustees
- b. *Motion:* Moved by Lacy Strader to accept Jen Deluhery to the Library Board as a trustee. **Motion carried.**

II. Adjournment at 7:21 pm

Call to order: A regular meeting of the Auburn Public Library District Board of Trustees was held in Auburn, IL, 62615, on July 21st, 2026. The meeting convened at 7:22 pm. President Lacy Strader presiding, and Ashley Jarrett, secretary.

Roll call to establish quorum:

Board Attendees:

1. Lacy Strader: present
2. Monica Garrett: present
3. Ashley Jarrett: present
4. Dan Dixon: absent
5. Shelley Husemann: present
6. Jen Deluhery: present

Staff:

Amanda Kendall, Library Director: present

Nicole Szymiski, Librarian: absent

Hannah Gentry, Aide: absent

Visitors:

Mission Statement: read by Jen Deluhery

Our mission is to provide access to materials, services, programs and technology that meets the educations, cultural and recreational needs of our patrons. Our goal is to promote life-long learning, literacy and community enrichment.

I. Consent Agenda

- a. Review of June 2026 minutes and Budget & Finance committee minutes and Building & Maintenance committee minutes
- b. Circulation statistics for June 2026
 - i. Total 1,922
 - ii. Cloud down and A/V up, Adult is highest of year
- c. 16 new patrons in June for a total of 100 new patrons for FY 25-26
- d. Social Media
 - i. Facebook views increased, 25 new follows
 - ii. 14 new Instagram follows, views and interactions increased
- e. Current statement of assets
- f. *Motion:* Moved by Lacy Strader that the Consent Agenda be approved.

Motion carried.

II. Librarians Report

- a. Programming
 - i. 14 passive with 1,287 interactions
 - ii. Active

1. 0-5 age: 59 participants, 6 active programs
 2. 6-12 age: 118 participants, 11 active programs
 3. 13-18 age: 39 participants, 6 active programs
 4. Adults 19+: 50 patrons, 9 active programs
 5. 1 active program for all ages (face painting) with 157 patrons attending
 6. 17 Adult volunteer sessions
 7. 27 youth volunteer sessions
- iii. Community goal: as of Saturday the 18th, we are at 3,282/3,800

III. Directors Report

- a. Facility
 - i. Library Refresh Project Underway
 - ii. Library will close July 27th and reopen August 10th
- b. Staff
 - i. ILAAC booked for Amanda and Nicole
 1. Peoria in October
 2. They received a discount for being speakers, saving the library money! \$70 each for a total of \$140!
- c. Other
 - i. ILAAC Trustee Day
 1. Dan is going. If anyone else would like to go let Amanda know by the end of the month for Early Bird Registration
 2. Trustee Day is October 8th, which is the day of Nicole's presentation
 - ii. IPLAR and Annual Reports underway
 - iii. Dan is on the news for a Route 66 segment!
- d. *Motion:* Moved by Lacy Strader to accept the director's report. **Motion carried.**

IV. New Business

- a. Public Comment
- b. Budget and Appropriations Ordinance
 - i. \$1,200 added to utilities
 - ii. \$2,200 added to technology
 - iii. \$9,000 added to payroll
 - iv. *Motion:* Moved by Lacy Strader to adopt Ordinance 2026-01, the Annual Budget and Appropriation Ordinance. **Motion carried.**
- c. Joining the State Library's Amazon Business Account
 - i. We were refunded \$115.21
- d. Utilities
 - i. Renegotiating with trash
 1. We will be saving \$45/month
 - ii. City Water/Gas Portal

- e. CPA
 - i. Payroll
 - ii. Checks
 - iii. Options:
 - 1. C+A Accounting \$335 quarterly for 3 employees with direct deposit, including quarterly reports for taxes. \$20 each for W2s and \$35 for the Federal 940 form at the end of the year
 - 2. Mortimers uses ADT and would charge \$80 per pay cycle. ADT runs the taxes and reports automatically
 - 3. ADT directly would be \$55 per pay cycle. They are also offering months 4, 5, 6, 13, 14, and 15 for free. This includes quarterly 941, year end 940 and all tax liability if something goes amiss. Includes W2 and taxes automatically come out of paychecks
 - 4. Nicole and Amanda are salary
 - 5. Lacy would have access to accounts
 - 6. *Motion:* Moved by Lacy Strader to leave Isaac Tax & Accounting at the end of July and move to ADT.
 - a. Lacy Strader: yea
 - b. Monica Garrett: yea
 - c. Ashley Jarrett: yea
 - d. Shelley Husemann: yea
 - e. Jen Deluhery: yea
 - a. **Motion carried.**

V. Unfinished Business

- a. September Open House
 - 1. Needs Board attendance
 - 2. During Library Card Signup Month
 - 3. Date: Tentatively Sunday 9/13 in the afternoon

VI. Trustee Advocacy

- a. Training: Library Standards- Advocacy and Community Engagement

VII. Committee Reports

- a. Given for Budget and Building and Maintenance committees

VIII. Adjournment

- a. Next meeting is August 18th, 2026
- b. With no other business pending, President Lacy Strader declared the meeting adjourned at 9 pm.